

Date _____

Acct# _____

HIPAA AND ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF PRIVACY PRACTICES

By my signature below, I acknowledge that I have had an opportunity to read or receive the Ophthalmology Associates Notice of Privacy Practices and have read the back of this form.

PATIENT NAME - PRINTED

****** PATIENT SIGNATURE ******

****** If patient is unable to complete this form themselves or does not make their own medical decisions; for example: is a child, is non-verbal, has guardian or someone with Medical Power of Attorney with them OR lives in a facility with nurse or medical caregiver attending or lives at home with friend or family caregiver) please complete the starred information below. ******

******** Pt is unable to sign because: _____

******** **PATIENT LIVES AT HOME** _____

Name of Parent or Family Caregiver / Relationship

******** **PATIENT LIVES AT FACILITY** _____

Facility Name / Address / Phone

**** NAME of PARENT - printed**

Signature of Parent

**** NAME OF CAREGIVER - printed**

Signature of CAREGIVER

**** NAME OF LEGAL GUARDIAN OR MEDICAL POA - printed**

Signature of LEGAL GUARDIAN OR MEDICAL POA

Who may we give information to regarding your medical condition, treatment or diagnosis?

Relationship	Name	Phone
Guardian	_____	_____
Facility	_____	_____
Friends and Family	_____	_____

Is there anyone who should NEVER be given your medical information?

I can be contacted regarding appointment and medical information in the following methods:

Text Message to _____

Email address _____

Cell Phone _____ **May we leave a message** **YES** **NO**

Home number _____ **May we leave a message** **YES** **NO**

Work number _____ **May we leave a message** **YES** **NO**

Copy of POA received and uploaded

Patient Declined to Sign

Employee Initial / Date

OPHTHALMOLOGY ASSOCIATES PATIENT NOTICE OF PRIVACY PRACTICES

The protection of your health information is important to us at Ophthalmology Associates. We have available to you a comprehensive version of our Notice of Privacy Practices if you wish to read it in its entirety. This notice can be found on our website [www.fw2020.com/patient-information/patient forms](http://www.fw2020.com/patient-information/patient-forms) OR our front desk will give you a copy when you arrive for your visit. We ask that you acknowledge your opportunity to review a full copy of our Notice of Privacy Practices by signing the HIPAA and Acknowledgement form below. The delivery of your health care services will in no way be conditioned upon your signed acknowledgement. If you have any questions about the Notice of Privacy Practices, please notify an Ophthalmology Associates physician or staff member.

Please Read the Following

I have been provided the opportunity to read the Notice of Privacy Practices at Ophthalmology Associates.

I understand that Ophthalmology Associates is committed to treating and using protected health information about me responsibly. In using this information, this office will comply with all state and federal laws pertaining to your privacy rights, including the Privacy and Security protections provided to you by the Health Insurance Portability and Accountability Act ("HIPAA").

I understand that my health record is the physical and legal property of Ophthalmology Associates, but the information belongs to me. I may have access to inspect, amend or obtain a copy of my health information. Costs will incur for copies of my records, and appointments must be made with the Privacy Officer to inspect, access, or amend my health information.

I understand that Ophthalmology Associates is required to maintain the privacy of my health information. Ophthalmology Associates will require my authorization to release my health information to outside sources except for disclosures for purposes of **Treatment, Payment, and Healthcare Operations**. Your authorization will need to be in writing and it will be specific to the disclosure requested. Your authorization for use and disclosure of information, with the exceptions as referenced above, may be revoked in writing at any time. Please notify this office if you ever decide to revoke your consent.

If you believe that your privacy rights have been violated, you may submit a written complaint to our HIPAA Privacy Officer at the address below:

Ophthalmology Associates
1201 Summit Avenue
Fort Worth, TX 76102
Attn: My Le, Privacy Officer